

Fees for Employment Tribunal Claim

Unfair Dismissal Claim

Cases involving an unfair dismissal claim only with no other legal claims (requiring no more than three witnesses, only one full lever arch folder of documents, and listed for no more than two days for the full hearing).

All fees are exclusive of VAT.

Please note that not all work listed below may be required in all cases.

No	Description of Work	Fee
1	Preparing ET1 claim form and particulars of claim/ET3 response form and grounds of resistance.	£800
2	Preparing written advice to client on the prospects of success and strategy. Liaising with client to take instructions.	£300
3	Liaising with the Employment Tribunal and other side throughout proceedings.	£600
4	Preparation for and attendance at a Case Management Hearing.	By telephone £400 In person £600
5	Preparing or responding to a request for further information.	£400
6	Preparing or responding to a cost warning letter (if appropriate).	£500
7	Preparing an application to the Tribunal on behalf of client.	£400
8	Responding to an application to the Tribunal made by the other side.	£400

9	Conducting settlement negotiations with other side.	£400
10	Preparation for a Preliminary Hearing.	£600 (plus Counsel's fees)
11	Disclosure of documents.	£200
12	Review of other side's documents.	£300
13	Preparing and producing a joint bundle of documents*.	£400
14	Preparing a List of Issues/Cast List/Chronology/Scotts Schedule/Skeleton Argument (if required by the Tribunal).	£500 (per item)
15	Preparing witness statements.	£600 per witness
16	Preparing for hearing, including instructions to Counsel.	£400
17	Counsel's fees for representation at the hearing.	TBC

* £0.12 per page (up to 5 bundles may be required)